

# **JOB DESCRIPTION**

**POSITION TITLE: Technician**

**DEPARTMENT: Shop**

**REPORTS TO: Owner/Shop Supervisor**

**FLSA STATUS: Non-exempt**

**BASIC FUNCTIONS OF THE JOB (SUMMARY):** Primary duties consist of maintaining, diagnosing, and repairing of vehicles, equipment and tools.

## **ESSENTIAL FUNCTIONS:**

1. Performs preventative maintenance/inspections on machines/vehicles/equipment
2. Diagnoses, repairs and rebuilds vehicles, machines and equipment.
3. Maintains regular attendance and works mandatory over-time.
4. Fabricates items as needed.
5. Operates various tools, machines, equipment as needed.
6. Properly disposes of hazardous materials and recyclables.
7. Performs field service as needed.
8. Complies with OSHA safety and health regulations.
9. Works in a cooperative manner with others.

## **NON-ESSENTIAL FUNCTIONS:**

1. Orders parts and supplies.
2. Performs daily inspection of lift trucks.

## **QUALIFICATIONS/KNOWLEDGE/SKILLS/ABILITIES:**

1. Ability to read, write and understand verbal and written instruction.
2. Able to read and interpret maintenance manuals and manufacturer's instructions.
3. Working knowledge of mechanical functions, internal combustion and diesel engines, hydraulics, electrical and pneumatics.
4. Able to use power and hand tools.
5. Skill in acetylene and electric arc welding.
6. Able to lift and carry 50 to 75 pounds frequently.
7. Ability to stand, sit, walk, bend, climb, crawl, squat, kneel, grasp, grip, lift, pull, push and reach continuously. Includes ability to climb stairs and ladders.
8. Able to work safely and to follow company and government regulations.
9. Ability to perform medium to heavy manual labor.
10. Able to communicate effectively with others and work cooperatively.
11. Able to work in extreme weather conditions.
12. High school diploma or equivalent and technical training or equivalent experience.
13. Able to work overtime as required.